

SECRETARY OF STATE

FINANCIAL SUMMARY

	FY 2005 EXPENDITURE	FY 2006 APPROPRIATION	GOVERNOR RECOMMENDED FY 2007
Administration	\$ 13,355,683	\$ 15,238,105	\$ 15,591,945
Elections	11,106,674	70,687,582	34,830,375
Record Preservation Programs	390,369	12,863,391	13,004,918
Missouri Library Programs	8,678,027	8,880,444	9,330,444
TOTAL	\$ 33,530,753	\$ 107,669,522	\$ 72,757,682
PERSONAL SERVICE			
General Revenue Fund	6,711,726	6,849,719	7,119,841
Federal Funds	416,678	530,492	551,712
National Endowment for the Humanities Fund	0	0	228,060
Secretary of State's Technology Trust Fund Account	71,214	80,905	84,141
Local Records Preservation Fund	890,705	916,763	953,431
Missouri State Archives - St. Louis Trust Fund	0	171,704	0
Secretary of State's Investor Education Fund	96,719	228,158	377,324
State Document Preservation Fund	550	0	172,598
EXPENSE AND EQUIPMENT			
General Revenue Fund	6,044,023	2,966,301	7,013,007
Federal Funds	658,599	827,574	830,487
National Endowment for the Humanities Fund	0	66,172	0
Election Administration Improvement Fund	4,349,740	3,749,990	3,749,990
Secretary of State's Technology Trust Fund Account	2,168,898	2,922,496	2,922,496
Election Administration Revolving Loan Fund	232,185	0	0
Local Records Preservation Fund	262,644	397,727	513,649
Missouri State Archives - St. Louis Trust Fund	0	183,415	0
Secretary of State's Investor Education Fund	87,722	170,864	210,364
State Document Preservation Fund	0	0	25,000
Secretary of State - Wolfner State Library Fund	0	14,500	14,500
PROGRAM SPECIFIC DISTRIBUTION			
General Revenue Fund	4,150,732	10,463,445	7,884,745
Federal Funds	1,258,520	2,192,000	2,362,087
Local Records Preservation Fund	274,472	400,000	400,000
Election Administration Improvement Fund	5,852,626	62,086,012	24,728,805
Election Administration Revolving Loan Fund	0	396,185	396,185
Investors Restitution Fund	3,000	55,000	55,000
Missouri State Archives - St. Louis Trust Fund	0	12,000,100	12,000,000
State Document Preservation Fund	0	0	164,260
TOTAL	\$ 33,530,753	\$ 107,669,522	\$ 72,757,682
General Revenue Fund	16,906,481	20,279,465	22,017,593
Federal Funds	2,333,797	3,550,066	3,744,286
National Endowment for the Humanities Fund	0	66,172	228,060
Election Administration Improvement Fund	10,202,366	65,836,002	28,478,795
Election Administration Revolving Loan Fund	232,185	396,185	396,185
Secretary of State's Technology Trust Fund Account	2,240,112	3,003,401	3,006,637
Local Records Preservation Fund	1,427,821	1,714,490	1,867,080
Investors Restitution Fund	3,000	55,000	55,000
Secretary of State's Investor Education Fund	184,441	399,022	587,688
Missouri State Archives - St. Louis Trust Fund	0	12,355,219	12,000,000
State Document Preservation Fund	550	0	361,858
Secretary of State - Wolfner State Library Fund	0	14,500	14,500
Full-time equivalent employees	253.29	263.30	270.30

ELECTED OFFICIALS SECRETARY OF STATE

ADMINISTRATION

The Office of the Secretary of State is organized as follows:

Administrative Services – provides central budgeting, payroll, human resources, accounting, supplies, and mailroom services for all areas of the office. Responsibilities also include publication of the official manual of the state of Missouri, the Constitution, corporation laws, securities laws, the uniform commercial code manual, notary public laws, trademark laws, primary election returns, and the state and general assembly roster.

Elections Services – prepares ballots, certifies candidates, canvasses election returns, certifies initiative petitions, and maintains the statewide voter registration database.

Record Services – provides for the maintenance, retention, preservation, and disposal of official records of the state and local governments of Missouri.

Administrative Rules and Legal Services – serves as the central filing office for all rules and regulations promulgated by departments of the state of Missouri.

Securities Services – works to protect Missouri investors from fraud and maintains an orderly securities market in the state. The Securities Commissioner administers the Missouri Uniform Securities Act.

Business Services – administers the laws and filings of corporations and non-profit organizations. The division is the central filing office and custodian of all filings on business and professional loans. Additionally, the division commissions public notaries.

Missouri State Library – supports or works in concert with public, academic, and institutional libraries of the state with grant support, consultant services, development of criteria for establishment of libraries, collection development, and resource sharing. The library serves as a research and reference library for state government and the legislature and as the central outlet for census data information.

Wolfner Library for the Blind and Physically Handicapped – provides a variety of Braille, large print books, talking books recorded on cassette and discs, as well as cassette and disc playback equipment for eligible blind, visually impaired, physically disabled, and learning disabled citizens. The federal government, through the National Library Service, provides production of the materials, equipment, and postal charges for their distribution. The state of Missouri pays for staffing and the cost of housing the collections of material and equipment for staff to operate the service.

Fiscal Year 2007 Governor's Recommendations

- \$200,000 federal funds for authority to utilize federal grants, contracts, or gifts available to the Office of the Secretary of State.
- \$179,540 other funds and three staff for securities fraud and licensing investigations.
- \$115,922 other funds to replace a camera used for the preservation of historic documents.
- \$33,006 for the children's summer reading program.
- \$340,372 for pay plan, including \$270,122 general revenue.
- (\$515,000) core reduction from the Fiscal Year 2006 appropriation level for the official manual.

ELECTIONS

Initiative, Referendum, and Constitutional Amendments Expenses – funds are provided to allow for the publication of the texts of initiative petitions and referendums in newspapers prior to their consideration by the electorate of the state of Missouri. Payments are made in accordance with Chapter 125, RSMo, for constitutional amendments and Chapter 126, RSMo, for initiative petitions and referendums.

Absentee Ballots – funds are provided to allow for fees and costs for establishing and maintaining the business reply and postage-free mail for absentee envelopes returned by voters, in accordance with Section 115.285, RSMo.

ELECTED OFFICIALS SECRETARY OF STATE

ELECTIONS (Continued)

Election Printing and Federal Election Reform – provisional ballot envelopes must be provided for local election authorities to use in elections of federal candidates, statewide candidates, or statewide issues. In addition, the Elections Division must print and distribute voter registration applications in accordance with federal laws.

Fiscal Year 2007 Governor's Recommendations

- \$1,500,000 for publishing of initiative petitions for each statewide ballot measure.
- \$350,000 federal funds to assist local election authorities to comply with federal and state laws.
- (\$37,707,207) federal funds core reduction from the Fiscal Year 2006 appropriation level.

RECORD PRESERVATION PROGRAMS

Local Records Grants – these funds are user fees designated for local records preservation. Missouri local governments submit proposals that address their specific needs in archive/records management. The Historical Records Advisory Board in concert with the Local Records Program Fiscal Grants Officer will establish priorities, implement, and audit the return of money to local governments.

Document Preservation – these funds are private donations designated for preservation of documents of legal, historical, and genealogical importance to the state of Missouri.

Fiscal Year 2007 Governor's Recommendations

- \$228,060 federal funds and four staff to implement a National Endowment for the Humanities grant to archive St. Louis civil court cases.
- \$6,639 other funds for pay plan.
- (\$93,172) federal funds core reduction from the Fiscal Year 2006 appropriation level for grants.

MISSOURI LIBRARY PROGRAMS

State Aid for Public Libraries – the Missouri Constitution authorizes the state to support and aid public libraries. Consistent with this authority and the procedure set out in Section 181.060, RSMo, the Missouri State Library distributes funds to eligible public libraries on the basis of population served by the library district. A public library becomes eligible for participation if it has voted a local tax of at least ten cents per one hundred dollars assessed valuation. Local libraries use state funds to supplement local support.

Remote Electronic Access for Libraries – the Remote Electronic Access for Libraries (REAL) project is designed to connect all public libraries in Missouri to each other and the Internet through dedicated data connections. Library patrons will have quick access to resources beyond those available solely within their community.

Literacy Investment for Tomorrow – the Missouri State Library serves as fiscal agent for the state literacy resource center, Literacy Investment for Tomorrow (LIFT) in St. Louis. The center promotes and develops resources for organizations that provide literacy services.

Federal Aid for Public Libraries – the Missouri State Library administers federal grants under the federal Library Services and Construction Act. The library distributes funds to local public libraries for personnel, books, other library materials, and for general operating expenses to develop and improve library services. In addition, funds are available to local groups of libraries for improving local library cooperation. All costs for cooperative projects, except book purchases and building construction, are eligible for funding.

Fiscal Year 2007 Governor's Recommendations

- \$450,000 to the library networking fund for increased assistance to public libraries.